Policy changes as a response to COVID-19

The safety of our candidates and staff is our top priority and the NCCTO is enacting new policies to ensure for a safe testing environment. Candidates who do not comply with these policies or exhibit COVID-19 symptoms will be required to leave the NCCTO immediately. Please note that all policies are subject to change with minimal notice due to the fluid nature of this epidemic.

Wellness Screening: Candidates will be required to sign a form upon arrival attesting that they are in good health. If a Candidate answers “yes” to any of the following questions, they will not be admitted into the facility:

- Do you have any of the following symptoms?
  - Fever or feeling feverish (chills, shaking, sweating)?
  - Shortness of breath or trouble breathing?
  - Cough?
  - Muscle pain?
  - Headache?
  - Sore throat?
  - New loss of taste or smell?
- Do you have reason to suspect you were in close contact with someone who is COVID-19 positive or who exhibited COVID-19 symptoms in the last 2 weeks?
- Do you have reason to suspect you might have or are a carrier for COVID-19?

Temperature check- All persons wishing to enter the NCCTO will have their temperature taken before admittance to the test center is granted. This screening will be conducted by a trained staff member using a non-contact thermometer.

PPE: Candidates, standardized patients, and staff will be required to wear face masks for the entire time that they are in the NCCTO facility. NBEO will provide surgical masks to all Candidates, standardized patients, and staff.

Detailed Cleaning: The NCCTO has enacted elevated cleaning protocols which include, but are not limited to, hard-surfaces being sanitized multiple times a day, fogging the facility with virucide nightly, elevated air flow, and increased cleaning in common areas of the building.

Decreased physical interaction: Candidates, standardized patients, and staff will maintain at least a 6-foot distance from others whenever possible. During the exam itself, the Candidate may touch a patient’s face, as needed, but proper hygiene will be strictly enforced.
**Release Forms:** Upon arrival at NCCTO, Candidates will be required to sign Candidate Release and Waiver of Liability and Face Mask Release forms. Both release forms will be provided to Candidates for review approximately 2-weeks prior to arrival to the NCCTO.

In summary, Candidates will not be allowed to test if:

- Temperature is > 100.4 °F
- Candidate does not answer the Wellness Questionnaire or indicates that they are a potential risk for COVID-19
- Candidates do not follow the safety policies
- Candidates do not sign both release forms

**Please note:** If a Candidate is not able to test due to illness or suspected illness, or prefers to reschedule their test due to the requirements of NCCTO’s safety protocols, they will be eligible for a free reschedule to a later open exam slot, but they will not be reimbursed travel or lodging expenses.