

## NCCTO – Saturday Access

200 South College Street (BB&T Building, 20th Floor)  
Charlotte, NC 28202  
800.969.3926, Extension 2

On Saturdays, Security clearance is required.



### Saturday Entry into BB&T Building at SOUTH COLLEGE STREET LEVEL, Floor 1

- Locate the **BB&T Building** (*top, left*) in the middle of the block at **200 South College Street**.
- Find the street-level front doors (*right*) and press the **doorbell** (*in red circle*).
- A Security officer will respond over the intercom, at which time you should mention that you have a testing appointment at NCCTO. The security officer will buzz you in.



### SECURITY OFFICE

- After entering the building, proceed past the elevator lobby to the back wall take a left then proceed then take a right and head toward the mirrored security office shown with the red arrow.
- Checking in at the building's security office may take a few minutes to complete, so please plan for this accordingly.
- **You will need to provide your name and a photo ID.**
- Security will have your name on a list and, after verifying your identity, will provide you with access to the building elevators.
  - If your name is not on the list for whatever reason, building access will be denied, in which case you will need to call the **NCCTO** for immediate assistance (**800.969.3926, Extension 2**).
- **When you leave the test center after your exam, you will also be required to check out with security.**
- Take high-rise elevator group (**14-22**) elevator to the **NCCTO** on the **20th Floor**.



Entrance to the BB&T Building from the **first floor, street-level front doors** is the **easiest** way to get to the NCCTO on **Saturdays** (as described above). However, some candidates will arrive at the BB&T Building via the **Overstreet Mall indoor** walkways that bring them into the BB&T Building on the **third floor**.

## Saturday Entry into the BB&T Building at OVERSTREET MALL LEVEL, Floor 3

Candidates who enter the BB&T Building through any indoor Overstreet Mall pathway (IF OPENED ON SATURDAY) or from the third-floor BB&T parking garage will find themselves on the third floor of the BB&T Building. All Saturday candidates in the Floor 3 Overstreet Mall must go down to Floor 1 using the parking garage elevators near Zen Taco.

Take a parking garage elevator from Floor 3 down to Floor 1 and follow the “Security Office” procedures from Page 1.



- The high-rise elevators (pictured right) located on the 3<sup>rd</sup> floor will not take you to the 20<sup>th</sup> floor.



### BB&T Parking Garage

**FOR MORE INFORMATION ON LOCATING THE PARKING GARAGE REVIEW THE MONDAY THROUGH FRIDAY ACCESS DOCUMENT**

Saturday candidates who park on the **third floor** of the **BB&T parking garage** most likely will enter the BB&T Building through either of 2 “**rainbow doors**”. They will find the Floor 3 parking garage elevators; will ride **from Floor 3 to Floor 1** of the BB&T Building; and then will follow the described SECURITY procedures (*on the first page*).



Candidates scheduled for Saturday Part III exams who park on the **first floor** of the BB&T parking garage most likely will enter the BB&T Building through the “**red entrance**” (*right*) just beyond which is the Security office. They will step over to the Security office immediately on the right; and then will follow the described SECURITY procedures (*on the first page*).



Candidates who park on **Floor 2** or **Floors 4-11** will find their floor’s **parking garage elevator bank**. They will take an elevator from their floor to the **first floor**; and then will follow the described SECURITY procedures (*on the first page*).

