

NCCTO – Saturday Access

200 South College Street (BB&T Building, 20th Floor)
Charlotte, NC 28202
800.969.3926, Extension 2

On Saturdays only, Part III Clinical Skills Examination candidates are affected by **BB&T Building entrance rules** that apply exclusively to **Saturday CSE appointments**. There is a unique procedure for Saturday candidates who enter the BB&T Building on the **FIRST FLOOR** at **street level**, another that applies to Saturday candidates who enter the BB&T on the **THIRD FLOOR** at **Overstreet Mall level**, and another for those who drive in and **park**.

Part III testing on **weekdays** allows candidates to go directly to the NCCTO from all points without interaction with the **BB&T Building Security office**. **On Saturdays, Security clearance is required**. This policy difference between weekdays and Saturdays exists because the BB&T Building is “open” to the public during the work week and is basically “closed” on the weekends except for the third floor Overstreet Mall paths. Though the Mall walkways are open on weekends from 6 a.m. to 10 p.m., most third-floor Mall shops and restaurants are closed on weekends except for **McDonald’s**, which is open from 7:30 a.m. to 2:00 p.m. on Saturdays.

Saturday Entry into BB&T Building at SOUTH COLLEGE STREET LEVEL, Floor 1

- Locate the **BB&T Building** (*top, right*) in the middle of the block at **200 South College Street**.
- Find the street-level **front doors** (*middle, right*) and press the **doorbell** (*in red circle*).
- A Security officer will respond over the intercom, at which time you should mention that you have a testing appointment at NCCTO and give him/her your name. The officer will check your name against a list given to the BB&T Security office by the NCCTO.
- If your name is not on the list for whatever reason, building access will be denied, in which case you will need to call the **NCCTO** for immediate assistance (**800.969.3926, Extension 2**).
- Following verification that you qualify for building entry, the officer will buzz you into the building.
- Once you have been admitted to the **BB&T Building’s front lobby**, find the **carpeted first floor, high-rise elevator bank** (consisting of 6 elevators) marked as **14–22** (*bottom, right*).
- The Security officer already will have activated one elevator and this elevator’s doors will be standing open.
- Take this first-floor high-rise elevator to the **NCCTO** on the **20th Floor**.
- Should it happen that you would enter an elevator that does not offer a 20th floor button, you are in the **wrong elevator bank (high-rise 2-13 or a parking garage elevator)**. Relocate to the correct elevator group (**14-22**) in the front lobby of the building.



Entrance to the BB&T Building from the **first floor, street-level front doors** is possibly the **easiest** way to get to the NCCTO on **Saturdays** (as described above). However, some candidates will arrive at the BB&T Building via the **Overstreet Mall indoor walkways** that bring them into the BB&T Building on the **third floor**. Other candidates will arrive through the **BB&T parking garage**. Directions to NCCTO access through these points of entry are described below.

Saturday Entry into the BB&T Building at OVERSTREET MALL LEVEL, Floor 3



Candidates who enter the BB&T Building through any indoor Overstreet Mall pathway or from the **third-floor BB&T parking garage** will find themselves on the **third floor** of the BB&T Building. Whereas for a Monday through Friday exam slot, they simply would take 1 of the 6 high-rise elevators (14-22) from the Floor 3 Mall level to the NCCTO on the Floor 20, **ON SATURDAYS, access to use of the third-floor high-rise elevators is unavailable**. Therefore, all Saturday candidates in the Floor 3 Overstreet Mall must go down to Floor 1 in order to catch a first-floor high-rise elevator to the NCCTO. **The only Saturday access to the NCCTO is through use of the Floor 1 high-rise elevators, following Security check-in.**

The **red "prohibited" circle** in the picture (above) indicates that the **tiled, third-floor, high-rise elevators cannot be used by Saturday candidates**.

To reach the **NCCTO** on **Saturdays** when starting out on the **third floor**:

- Locate the **McDonald's** restaurant (*below, left*) in the third-floor **Overstreet Mall**, inside the **BB&T Building**. This is easily done since the **BB&T portion of the Mall** is very limited in size. (McDonald's is open for business from 7:30 a.m. to 2:00 p.m. on Saturdays.)
- Directly across the **Mall hallway** from McDonald's, find the third-floor **parking garage elevator bank** (*below, right*), consisting of **4** elevators. These elevators are close to, but distinct from, the third-floor **high-rise elevator banks** marked 2-13 and 4-22.
- Take a **parking garage elevator** from **Floor 3** down to **Floor 1**.



- After exiting the elevator on Floor 1, look for the mirror-walled **SECURITY office** a few steps away (*right; red arrow points to Security office; parking garage elevators are visible in foreground*).
- Approach the Security office **counter**.
- Tell the security officer that you are here for **NCCTO testing**. If your name is not on the candidate list, call the NCCTO for assistance (**800.969.3926, Ext. 2**).
- After checking in with Security, go to the **front lobby of BB&T Building** by going **back past** the first-floor **parking garage elevator bank** of 4 elevators and then by turning **LEFT** into hallway (*below, left*) leading to **Floor 1 front lobby** (along South College Street).
- Find the **carpeted** first floor elevator bank marked **14–22**; this is the **far set** of elevators (*shown below, left; the green arrow points to the rear aspect of the correct high-rise elevator bank visible as you round the hallway corner*).
- Find the **floor number signs** on the **front aspect** of the 2 high-rise elevator banks. The **14-22 sign** is shown (*below, right*).
- The security officer will have activated one elevator for you in the appropriate group of six (**14–22**) and it will be standing open for your use; take this elevator to the **NCCTO on the 20th floor**.



Saturday Entry into BB&T Building from Different Floors in BB&T Parking Garage

Saturday candidates who park on the **third floor** of the **BB&T parking garage** most likely will enter the BB&T Building through either of 2 “**rainbow doors**” (*below, left and mid-left*). They will find the Floor 3 parking garage elevators; will ride **from Floor 3 to Floor 1** of the BB&T Building; and then will follow the above-described Saturday procedure (*at the top of this page*).

Candidates scheduled for Saturday Part III exams who park on the **first floor** of the BB&T parking garage most likely will enter the BB&T Building through the “**red entrance**” (*below, mid-right*) just beyond which is the Security office. They will step over to the Security office immediately on the right; and then will follow the above-described Saturday procedure (*at the top of this page, beginning with the second bullet*).

Candidates who park on **Floor 2** or **Floors 4-11** will find their floor’s **parking garage elevator bank** (*below, right*). They will take an elevator from their floor to the **first floor**; and then will follow the above-described Saturday procedure (*at the top of this page*).



Saturday NCCTO candidates must follow special rules to reach the NCCTO by their appointment times on their Test Days.

- ALL Saturday candidates must find and use the BB&T Building's first-floor high-rise elevators to ascend to the testing center on the 20th floor because third-floor high-rise elevator access is not available on Saturdays.
- No CSE candidates should attempt to reach the NCCTO through the stairwells as all doors leading from the stairwells into the offices are kept locked to incoming foot traffic except during emergencies.
- Candidates who need assistance to get to the NCCTO should call the facility at 800.969.3926, Extension 2.
- More detailed NCCTO Access and BB&T Building information can be found [HERE](#).